



## Horace Mann School

Bronx Campus - 231 West 246<sup>th</sup> Street

### Head of Middle Division, Effective July 1, 2019

Horace Mann School is a well-respected academic institution with high expectations and abundant human and physical resources. With 1,786 students in five divisions from preschool through twelfth grade and 262 faculty members, the School is a vibrant and diverse community of learners. The Middle Division is home to 447 students in Grades 6-8, and to 75 faculty and staff members. The hallmarks of a Horace Mann education include a rigorous foundation in the liberal arts; dynamic interactions among students and faculty; an appreciation and respect for diversity; and enormous breadth and depth of academic and extracurricular offerings encouraging students to lead great and giving lives. The 2019-20 academic year marks an exciting time in the Middle Division with the recent completion of our *HM In Motion* campaign significantly enhancing our 6-12 facilities in the areas of Upper Division science, science research, student life, physical education, and health and wellness, including new science facilities for the Middle Division to be completed in the summer of 2019.

The successful candidate will be a person with significant experience in a similar position and proven track record of success. The Head is the educational leader of the division and the best-qualified candidate will have an advanced degree in education; NYS teacher and administrator certifications preferred. The next Head must demonstrate the ability to lead with vision and to foster excellence in teaching and learning, inclusion and equity, curricular innovation and best practices in regards to assessments and the use of technology. The Head of Middle Division is the primary onsite administrator for the Division. Additional oversight is provided through a structure of class deans, department chairs, grade-level teams, and a guidance department. The new Division Head will conduct a search for an assistant Division Head.

The Middle Division Head is also the link between the Division and the rest of the school in the Bronx and Manhattan, as well as the School's John Dorr Nature Laboratory. With sixth grade as the School's largest and most diverse entry point, the Middle Division Head is an active participant in the admissions and enrollment process. The next Head will partner with other N-12 administrators, in particular the Head of Upper Division, to support and advance the School's Mission and Core Values with a vibrant, inclusive and developmentally appropriate student life and service program.

To apply, please send a cover letter and resume to:

Thomas M. Kelly, Ph.D., Head of School

Horace Mann School

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Horace Mann School is an Equal Opportunity Employer