Horace Mann School Summary of Sustainability Policy Objectives

Policy Statement	School-wide Objectives	Primary Implementation
Energy & Water: We are conscious of the need to conserve energy and water and the School promotes methods to encourage efficiency in these areas. We continuously monitor energy use and develop ways of reducing consumption.	Continue to replace our air conditioners with more efficient systems.	Maintenance
	Encourage the use of refillable personal water containers to further lessen the consumption of bottled water.	Faculty & Students
	Use water towers or pitchers of water for every School meeting and event. Provide reusable glasses or cups when ecologically sustainable.	Administration & FLIK
	Increase public awareness of usage savings when conservation methods are employed. For example, signage over light switches that details what energy is being saved by switching off the lights, making sure faucets aren't dripping, etc.	Maintenance, Administration, Faculty & Students
	Invite student involvement with the creation of student monitors for such things as windows, lights, water, classroom thermostats, etc. Students could be involved in monitoring energy meters and measuring usage before and after energy reducing measures are put into use.	Maintenance & Faculty

Facilities Management: The School addresses environmental concerns in all maintenance, construction, refurbishing, and landscaping decisions, including regular review of performance and conservation practices. We consider biodiversity and habitat preservation as we make decisions about our future.	Create a clearinghouse for repurposing furniture and/or educational materials.	Maintenance
	Establish a procedure for teachers to facilitate reuse or repurposing items or materials they plan to discard from their classrooms.	Administration
	Investigate more ways to capture run-off water and find more potential uses for run-off water on campus.	Maintenance
	Create an education program to accompany the implementation of new initiatives and current practices.	Maintenance, Administration/ Faculty/Students
	Continue to use native plants in our landscaping designs.	Maintenance
	Be mindful of ecological consequences of our landscaping practices as we improve and maintain our campuses.	Maintenance/Administration
	Communicate our interest in charter and bus companies that use hybrid technology to serve our transportation needs.	Administration/Business Office
	As school owned vehicles are replaced, new vehicles should where possible use alternative fuels, hybrid technology or electricity.	Maintenance
	Reduce greenhouse gas emissions.	Maintenance
	Continue to utilize low VOC paints, chemicals, and adhesives in all new projects.	Maintenance/Administration/Business Office

Food and Drink: We acknowledge that healthful eating helps to improve student, faculty, and staff health, concentration and learning. Where possible, all food and drink is produced locally and chosen with consideration for the agricultural practices used in its production.	Promote the use of reusable serviceware and biodegradable paper products and utensils. Encourage connections with food banks and soup kitchens to reduce waste. Continue to promote the choice of healthful foods.	FLIK FLIK/Faculty/Students FLIK/Faculty/Students
Local Well–Being Collaborating with parents, local businesses, schools, and community groups, we regularly engage in activities that promote sustainability.	Seek out opportunities to collaborate with groups in our community such as neighboring schools, local parks and playgrounds, community gardens and conservation projects. Seek out ways to participate in community special events such as Community Day, Earth Day, or Service-Learning Day activities. Sponsor initiatives such as Farmer's Markets, gardening and composting as an ongoing community service.	Administration/Faculty/Students Administration/Faculty/Students FLIK/Maintenance/Faculty/Students

Monitoring, Transparency, and Accountability: Sustainability planning, implementation and review are ongoing processes that require education and participation of the community. We establish organizational structures to enable this process. Administrative leadership directs and facilitates our commitment. The effective communication of annual goals and objectives helps us to advance the efforts of the School.	Identify clear goals and objectives for the 2011-2012 school year and analyze progress toward each.	Sustainability Committee/Administration
	Establish a monitoring system that collects information about indoor air quality, amount of waste, energy use and operational savings from sustainable practices.	Maintenance
	Create and support "sustainability forums" by self-identified interest groups or people who work together to learn about sustainability.	Administration/Faculty
	Contribute to a faculty meeting in each division at least once a year on the Sustainability Policy and current objectives.	Sustainability Committee/ Administration
	Establish "Sustainability Across The Divisions" as an annual communication to the community.	Sustainability Committee/ Administration/Technology

Pedagogy: Horace Mann School supports Nursery through Upper Division curricula that teach eco-literacy across disciplines and encourage our students to become ambassadors for sustainability. We provide curricular, extra-curricular, and service learning activities that allow understanding of the complexity of environmental challenges.	Include sustainability as a curricular thread in the ongoing curriculum inventory and evaluation process.	Administration/Faculty
	Provide support/education to all adults in each division so everyone can teach the essentials effectively.	Administration/Director Staff Development
	Expand the use of the campus as an outdoor classroom.	Faculty
	Develop indoor garden spaces.	Maintenance/Students/Faculty
	Educate students in making healthy food choices.	FLIK/Faculty
	Continue to have a dialogue with students about the importance of conservation of natural resources.	Faculty
	Broaden the awareness of Earth Day to all Divisions.	Administration/Faculty

Purchasing, Consumption and Waste:		
Horace Mann School gives priority to considerations of environmental impact in all purchases and contracts with vendors. We strive to choose products that are both functional and environmentally sustainable. We factor in the long-term and far-reaching environmental impacts of our consumption. We establish guidelines for the correct and safe disposal of all waste, and we reuse or dispose of old equipment in an ecologically sound way. The School strives to reduce, reuse and recycle and has a policy of printing only when necessary. Equipment and lights are switched off when not in use.	Encourage proper recycling habits.	Administration/Faculty/Maintenance
	Establish battery recycling system.	Administration/Maintenance
	Encourage oil recycling for school vehicles.	Maintenance
	More consistently recycle used ink and toner cartridges.	Administration/Technology/Business
	Institute a school-wide practice of printing and copying double-sided documents to save paper.	Administration/Technology
	Institute a school-wide practice of setting printer defaults to fast draft quality to save on ink supplies.	Administration/ Business
	Become more consistent in purchasing stationery products made from recycled content, especially regarding paper for copying machines and printers.	Administration/Faculty
	Continue to expand paperless communications and explore paperless options for textbooks and School publications.	

Travel and Traffic: Horace Mann School promotes transportation to and from school that minimizes negative environmental impacts and reduces emission levels and congestion. We continue to urge an end to auto and bus idling in compliance with New York State law and to encourage the use of public transportation, car-pooling, walking and cycling.	Take better advantage of public transportation for school trips. Continue to monitor a "No Idling" campaign for school buses and parent pick ups waiting for dismissal.	Administration/Faculty Security/Administration/Maintenance
The Global Dimension: Horace Mann School nurtures global consciousness and accepts responsibility for promoting sustainability. As a school, we participate in many activities linking us to the wider world. We extend this ethos throughout the School in our determination to move towards a healthier, safer, more inclusive and equitable society.	Examine and be alert to how HM, NY, US consumption and waste cycles affect other life forms, other peoples and countries. Monitor the United Nations Millennium Development Goals Environmental Sustainability initiatives to identify potential educational resources for Horace Mann. (e.g. 2011 is the International Year of the Forest.) Research the impact on source communities of bottled water and the impact of bottle waste on the ecosystem. Continue to connect to other schools across the globe through the use of technology. Introduce problem-solving challenges to students to address simple ways to improve conditions in other places of the world. For example, developing signage and lessons that teach the importance of hand washing for the prevention of disease.	Faculty/Student Faculty/Students/Administration Faculty/Students Faculty/Administration/Technology Faculty