

**HORACE MANN SCHOOL**  
**231 West 246<sup>th</sup> Street**  
**Bronx, NY 10471**  
**An Equal Opportunity Employer**

**Library Media Specialist – Lower Division**

Start Date: August 31, 2020

The Horace Mann Lower Division is currently seeking a well-rounded, energetic school library specialist who possesses a love of children's literature, as well as a broad knowledge of technology and electronic resources. Masters in Library and Information Science from an ALA accredited institution with an emphasis on Elementary Education preferred.

Horace Mann School is a coeducational, college preparatory independent day school for students from Nursery through grade 12. The School seeks to stretch the imagination, intellect and insight of its students while developing the moral characteristics that impart identity and purpose. We recognize as our core values: the Life of the Mind, Mature Behavior, Mutual Respect, a Secure and Healthful Environment, and a Balance between Individual Achievement and a Caring Community. These core values guide our decision-making and govern the implementation of our curriculum and programs across all divisions of Horace Mann School. In addition to its campuses in Manhattan and the Bronx, NY, the School also owns and maintains the John Dorr Nature Laboratory, a comprehensive outdoor education facility on 320 largely wooded acres in Washington, CT. One of the nation's 10 largest independent day schools, as of September, 2019, the School enrolls 1,786 students representing 145 zip codes, with 42% self-identified students of color. For 2019-20, 14% of the students receive need-based Financial Aid. Twenty-eight percent of School administrators, teachers and staff members identify as people of color. Over the past five years, the School has recorded a 97% annual retention rate for students and a 92% retention rate for all employees. The school's recent \$100 million bricks and mortar campaign has provided the Middle and Upper Divisions with newly constructed and renovated state of the art science and physical education facilities.

The Lower Division is about its students. With those students in mind, we have created a dynamic program filled with an enormous array of subjects and activities. Highly enriched with endless possibilities, the program is both structured and flexible. Within a supportive atmosphere, we encourage our students to take risks as they involve themselves in the world around them.

Interested candidates should submit a cover letter and resume, including all teaching and non-teaching related experience to: [employment@horacemann.org](mailto:employment@horacemann.org).