

HORACE MANN SCHOOL
231 West 246th Street
Bronx, NY 10471
An Equal Opportunity Employer

Associate Director of Physical Education and Health, N-12

Start Date: 8/21/2023

The Associate Director of Physical Education and Health will be responsible for the supervision and coordination of the Physical Education and Health programs N-12. This is a 10-month administrative position reporting to the Director of Athletics, Health and Physical Education.

Candidates should possess strong leadership, organizational, and communication skills as well as a strong working knowledge of Physical Education and Health curriculum and practice. Candidates should be highly motivated and passionate about making a difference in students' lives. Experience working with a diverse community of learners and working with students on developing a greater appreciation and deeper understanding of difference is a must. The strongest candidates will have experience with curriculum development and an aptitude for planning, evaluating and communicating. Bachelor's degree in Health or Physical Education and a prior teaching experience required. Master's degree preferred. Red Cross Certification in CPR and First Aide required. The annual salary range for this position is \$95,000 to \$150,000 based on experience and education.

Responsibilities (include but are not limited to)

- Collaborate with the Director of Athletics, Physical Education and Health to design, map and implement elective-based curriculum for Middle and Upper Division students
- Scheduling of students and department personnel
- Periodically review and analyze curriculum, department workloads, functions and duties to provide efficient and effective operation
- Supervise and assist in the evaluation of all department personnel
- Track student progress and courses
- Provide leadership and direction that supports school wide and departmental goals
- Ensure a culture and ethos of challenge and support where all students can achieve success and become engaged in their own learning and development
- Responsible for teaching 1.0 Physical Education classes
- Summer work (with compensation) as directed by the Director of Athletics, Physical Education and Health

Horace Mann School is a coeducational, college preparatory independent day school for students from Nursery through grade 12. The School seeks to stretch the imagination, intellect and insight of its students while developing the moral characteristics that impart identity and purpose. We recognize as our core values: the Life of the Mind, Mature Behavior, Mutual Respect, a Secure and Healthful Environment, and a Balance between Individual Achievement and a Caring Community. These core values guide our decision-making and govern the implementation of our curriculum and programs across all divisions of Horace Mann School. In addition to its campuses in Manhattan and the Bronx, NY, the School also owns and maintains the John Dorr Nature Laboratory, a comprehensive outdoor education facility on 320 largely wooded acres in Washington, CT. One of the nation's 10 largest independent day schools, as of September, 2022, the School enrolls 1,801 students from 154 zip codes, representing Manhattan, The Bronx, New Jersey, Westchester and Connecticut. Slightly more than 50% of students identified as race other than white and/or as Hispanic/Latinx and 2.6% of students identify as international. Slightly less than 52% of our students identify as girls and 48% of our students identify as boys. A third group expresses a different gender identity. Approximately 15% of our current students receive Financial Aid to attend Horace Mann. Thirty-five percent of School administrators, teachers, and staff members identified as race other than white and/or as Hispanic/Latinx. Over the past five years, the School has recorded a 97% annual retention rate for students and a 92% retention rate for all employees. The school's recent \$125 million bricks and mortar campaign has provided the Middle and Upper Divisions with newly constructed and renovated state of the art science and physical education facilities.

Interested candidates should submit a detailed resume and cover letter to: employment@horacemann.org